

Regulations 2014 of MPhil/MS/ME/MBA Programs in the Faculty of Commerce, Economics & Management Sciences and the Faculty of Engineering, Science & Technology made under statute 6(4) of the First Statutes of Isra University Act, 1997.

1. Short Title: These regulations shall be called, “**The Isra University Regulations 2014, for MPhil/MS/ME/MBA Programs in the Faculty of Commerce, Economics & Management Sciences and the Faculty of Engineering, Science & Technology**”.

2. Commencement: These regulations shall come in to force with immediate effect. These regulations are made to comply with the guidelines provided by the Higher Education Commission for award of MPhil/MS/ME/MBA degrees.-

3. Definitions: In these regulations, unless otherwise expressly stated, all the terms will have the same meaning as given in Article 2 of the Isra University Act, 1997.

(i) “University” means Isra University

(ii) “E&MS” means “Engineering & Management Sciences”

(iii) “Director Research E&MS” means “Director Research Engineering & Management Sciences”

4. MPhil/MS/ME/MBA Programs in the Faculty of Commerce, Economics & Management Sciences and the Faculty of Engineering, Science & Technology

Minimum and Maximum tenure for Full Time MPhil/MS/ME/MBA Degree Programs

Name of Degree	Nomenclature	Minimum Tenure	Maximum Tenure
Master of Philosophy/Master of Science/Master of Engineering/Master in Business Administration	MPhil/MS/ME/MBA	1.5 years	4 years

5. Admission Requirements

The students desirous of taking admission to MPhil/MS/ME/MBA Degree Programs in the Faculty of Commerce, Economics & Management Sciences and the Faculty of Engineering, Science & Technology will be required to have 16 years education from HEC recognized degree awarding institute with minimum CGPA 2.50 or equivalent as approved by the University.

6. Admission Process

The cases of admission to MPhil/MS/ME/MBA Degree Programs in the Faculty of Commerce, Economics & Management Sciences and the Faculty of Engineering, Science & Technology will be processed on the following lines:

- (1) The students will apply on the prescribed application form, available at the Admissions Office of Isra University.
- (2) The Admissions Office will forward the completed forms to the Director Research, E&MS.
- (3) The students who fulfil the requisite conditions for admission will be called for written test equivalent to GRE and comprehensive interview.
- (4) The Comprehensive Interview Committee comprises of:

Pro Vice Chancellor (E&MS)	Chairperson
Dean of Commerce, Economics & Management Sciences	Member
Dean, Faculty of Engineering, Sciences & Technology	Member
Director Research E&MS	Member
Chairperson of the concerned Department	Member
Additional Registrar (Admissions)	Secretary

7. Scheme of Management and Conduct of Courses

(1) Course Work Requirements

Requirement		
Degree	Course Work	Thesis
	Credit Hours	
MPhil/MS/ME/MBA	24	12

(2) Minimum and Maximum Credits in a Semester

The students of MPhil/MS/ME/MBA Degree Program are required to register for maximum 15 credit hours, out of which course credits may not be more than 12 hours.

(3) Minimum Academic Performance

The students of MPhil/MS/ME/MBA Degree Programs of the Faculty of Commerce, Economics & Management Sciences and the Faculty of Engineering, Science & Technology will have to secure CGPA 2.50* or equivalent as approved by the University.

* Note: Modified under regulations regarding Examination System 2011 for the Postgraduate Degree Program in the FCE&MS and FES&T made under section 22 (1)(iii) of Isra University, Act 1997.

8. Requirements for Award of MPhil/MS/ME/MBA Degree in the Faculty of Commerce, Economics & Management Sciences and the Faculty of Engineering, Science & Technology:

The MPhil/MS/ME/MBA Degrees will be awarded after successful completion of course work of 24 credits hours passing all examinations in theory and practical components, separately, with at least CGPA 2.50 or equivalent marks, as approved by the University, and also successful defence of thesis of 12 credit hours. in public and before examiners/supervisors.

9. Writing of thesis by the Students of MPhil/MS/ME/MBA Degree Programs in the Faculty of Commerce, Economics & Management Sciences and the Faculty of Engineering, Science & Technology

(1) Work on thesis

Students of MPhil/MS/ME/MBA Degrees program in the Faculty of Commerce, Economics & Management Sciences and the Faculty of Engineering, Science & Technology may be allowed to start work on a thesis proposal (synopsis) during course work under the supervision of the head of the department or senior teacher appointed by him / her.

(2) Presentation of thesis Proposal (Synopsis)

Students of MPhil/MS/ME/MBA Degree programs in the Faculty of Commerce, Economics & Management Sciences, and the Faculty of Engineering, Sciences & Technology on completion of their synopsis will be permitted to present their thesis proposal/synopsis before the Board of Advanced Studies & Research for approval.

(3) Appointment of Supervisors

The Board of Advanced Studies & Research will assign a supervisor and two co-supervisors to the student from within the University and/or outside the University.

(4) Modification/Change of Research Topic

(i) Time Limit for Modification/Change

The student may within twelve months, after the approval of the thesis topic by the Board of Advanced Studies & Research, apply to the Director Research E&MS for modification/change of the topic of their research, duly forwarded by the concerned supervisor(s) and recommended by the Dean.

(ii) Process of Modification/Change

The Director Research E&MS will send the request of the student for approval to the Board of Advanced Studies & Research before the final submission of thesis not less than six months prior to submission of thesis.

(5). Appointment/Change of Supervisor

(i) Initiation of Change by Student

In case, a student desires to change his/her supervisor, he/she shall have to apply through his/her Chairperson/Dean and Director Research E&MS. The ground(s) for such request shall be clearly specified. Moreover, if the existing supervisor of the student is not accessible or does not respond to the call from the Chairperson and/or the Dean of the Faculty, the Vice Chancellor will appoint a supervisor, on the recommendation of the Dean/Director Research E&MS, subject to the approval of the Board of Advanced Studies & Research.

(ii) Initiation of Change by Supervisor

If the supervisor is not satisfied with the progress of the student, he/she may send his/her report to the Vice Chancellor for further action. The Vice Chancellor, in consultation with the Director Research E&MS will take the necessary action as he deems fit, subject to the approval of the Board of Advanced Studies & Research.

10. Pre-requisites for the Initial Submission of the M.Phil/MS/ME/MBA thesis

(1) Seminars by Candidates

The MPhil/MS/ME/MBA students shall give at least two seminars of their research work. The first seminar will be chaired by the Director of Research, but the final One, prior to submission of dissertation, will be presided over by the Vice Chancellor/Pro Vice Chancellor and the students will be directed to incorporate the necessary suggestions, if any, in consultation with the concerned thesis supervisor.

(2) Appointment of Examiners

The Vice Chancellor shall appoint three examiners from within Pakistan including the thesis supervisor as an internal examiner, on the advice of thesis supervisor, **on the recommendation* of the Board of Advanced Studies & Research.

(3) Submission of thesis

The student shall be eligible to submit his/her thesis before the end of maximum tenure of studentship. In normal circumstances no extension shall be granted after the expiry of the maximum tenure. However, the Vice Chancellor may extend the period in certain situations.

(4) Certificate of the Originality

The thesis must bear a certificate from the supervisor(s) to the effect that the thesis embodies an original research and is worthy of presentation to the University for further necessary action.

* Registrar's notification No.IU/RR-10/IAC-17/N/2016/1512 dated 17.9.2016

11. Evaluation of thesis

(1) Thesis Language

The thesis shall be written in the English language.

(2) Research Contribution

(i) The MPhil/MS/ME/MBA thesis must form some contribution to knowledge and afford evidence of originality, shown either by discovery of new facts or by the exercise of independent critical judgment.

(ii) The student shall not include research work for which a degree has been conferred on him/her or to any other student in this University or any other University, in this regard.

(iii) The text of thesis in soft copy will be submitted to the Director Research E&MS for anti-plagiarism report.

(3) Open Defence thesis

The MPhil/MS/ME/MBA student will be required to make a presentation on thesis in an open lecture to be held in the University and answer questions relating to his/her work. This will be followed by a viva voce examination of the student by the examiners

(4) Resolution of Conflict

(i) After the completion of the oral (viva-voce) examination, the examiners will normally prepare a joint report with their observations.

(ii) But, where the examiners fail to agree between themselves whether or not a candidate has satisfied the requirements for a particular degree, and they are unable to resolve the issue, they may prepare individual reports for the consideration of the Board of Advanced Studies & Research.

(iii) In either case the report(s) will be submitted to the Controller of Examinations for placing before the Board of Advanced Studies & Research.

(5) Processing of the Document

After completion of all the formalities the student will submit the thesis to the Controller of Examinations who will send it to the appointed examiners.

(6) Work by a Candidate Falling Short of Requirements

Where the work of the student falls short of the requirements, the following recommendations are open to the examiners:

(i) Accept the thesis subject to minor changes, as per comments given in the report.

(ii) Accept the thesis subject to major changes as per comments given in the report(s); subject to resubmission of the thesis that incorporates the suggestions given by the examiners. It is the supervisor's responsibility to ensure that the student has incorporated, in letter and spirit, all the corrections

and suggestions made by the examiners. The supervisor will inform the Controller of Examinations in writing that the student has satisfactorily taken care of all the suggestions, corrections and recommendations of the examiners.

(iii) The thesis is returned to the student for further research or rewriting and resubmission for another examination, within a period of not less than two months and not more than six months, after approval by the supervisors and Director Research.

(iv) The thesis may not be accepted.

12. Final Submission of thesis

(1) Receipt of Reports

On the receipt of the evaluation reports from the examiners the Controller of Examinations will submit the same to the Board of Advanced Studies & Research, which shall decide whether the degree be awarded to the student.

(2) Submission of Final Draft of MPhil/MS/ME/MBA thesis

(i) Subject to the decision of the Board of Advanced Studies & Research, the student will be required to submit eight copies without binding of the thesis to the Controller of Examinations, after incorporating all the suggestions, if any, given by the Board.

(ii) The thesis supervisor will certify in writing that all the suggestions and corrections have been incorporated, and that the student qualifies for the award of the degree. The Vice Chancellor will finally give his approval for the award of the degree.

Note: (1) These Regulations supersede:

(i) "The Regulations 2006, regarding MPhil, MPhil leading to PhD and PhD Degrees made under section 6 (4) of the First Statutes appended Isra University Act 1997"

(ii) "The Regulations 2011 regarding Postgraduate Programs (MS/ME) in the Faculty of Engineering, Science & Technology, made under statute 6(4) (iv) of the First Statutes appended to Isra University Act, 1997"

(iii) "The Regulations 2011 regarding Postgraduate Program (MBA) in the Faculty of Commerce, Economics & Management Sciences, made under statute 6(4) (iv) of the First Statutes appended to Isra University Act, 1997"

(2) Any amendment in courses of study already approved by the Academic Council will be referred back to the Academic Council for approval.

(3) These Regulations were notified by Registrar vide notification No.IU/RR-10/BoG-35/N/2015/2389 dated 3.11.2015